# TOWN OF WELAKA REGULAR TOWN COUNCIL MEETING

December 13, 2022, at 6:00 PM Honorable Willie Washington, Jr. Town Council Room 400 4<sup>th</sup> Avenue, Welaka, FL 32193

(This meeting will be broadcasted, for view only, on the Town of Welaka's Facebook Page)

# 1. CALL TO ORDER

- PLEDGE OF ALLEGIANCE
  INVOCATION
- 3. ROLL CALL BY TOWN CLERK, Meghan Allmon
- 4. ADOPTION OF PREVIOUS MINUTES:

a. November 8, 2022, Regular Meeting Minutes

- 5. APPROVAL OF CURRENT AGENDA
- 6. **RECOGNITIONS**

1. None

7. **PUBLIC HEARINGS** 

**1. ORDINANCE 2022-08** AN ORDINANCE PURSUANT TO CHAPTER 180, FLORIDA STATUTES CREATING A TOWN OF WELAKA UTILITIES SERVICE DISTRICT (Second Reading)

2. ORDINANCE 2022-09 MUNICIPAL ELECTION YEAR 2023 (Second Reading)

# 8. **RESOLUTIONS**

**1. RES 2022-10** - Authorizing Application for the Pre-Construction Grant from FDEP Small Community Wastewater Facilities Grants Program

# 9. **PROCLAMATIONS**

1. None

# **10. PUBLIC COMMENTS**

A 'Request To Speak Form' shall be completed and submitted to the Town Clerk to officially address the Town Council. There will be no response to the speaker by Council or Town Staff, except the Councilmembers desiring to address a comment made during this part of the meeting may do so under Section 13 of this section. One specific issue per Form may be submitted, and you will have up to 3 minutes to address the Council.

# 11. PRESENTATIONS / REPORTS TO TOWN COUNCIL

# 1. Citizens Advisory Committee Update

Presentations are scheduled by individuals or businesses to inform the Town Council of issues, projects, etc. The Council shall not take formal action upon issues or matters presented under presentations at the same meeting. If formal action is desired, such matters shall be deferred and scheduled for a subsequent or future Council Meeting for consideration. Council may, however, by a majority vote, act on items they deem necessary and appropriate. Items not requiring Council action shall be directed to the mayor for consideration and further action.

# 12. CONSENT AGENDA ITEMS

1. Sewer Credits for Businesses on Welaka Utility System

# **13. NON-CONSENT AGENDA ITEMS**

- **a.** North Street Dock Demolition Quote and Approval Request
- 1. TOWN MATTERS
- 2. ZONING RECOMMENDATIONS
- **3. UTILITY MATTERS**

a. None

# **14. DEPARTMENT REPORTS**

# 1. **PUBLIC WORKS DEPARTMENT REPORT: JOHN STUART, Supervisor**

a. Report on overall Maintenance of the Town

# 2. UTILITY DEPARTMENT REPORT: TYLER BUFORD, Supervisor

a. Report on Town Utility System

# 3. POLICE CHIEF MICHAEL PORATH

- 4. TOWN ATTORNEY PATRICK KENNEDY REPORT
- 5. TOWN CLERK MEGHAN ALLMON REPORTS

# **15. MAYOR & TOWN COUNCIL REPORTS**

# 1. MAYOR WATTS

a. Report on outcome of FDEP WasteWater Plant Inspection

- 2. COUNCIL PRESIDENT JESSICA FINCH
- 3. COUNCILWOMAN MARIANNE MILLEDGE
- 4. COUNCILWOMAN TONYA LONG
- 5. COUNCILWOMAN KATHY WASHINGTON

# 16. ADJOURN

#### 11/8/2022 Town Council Meeting Minutes

2.2. Council President Finch gave the invocation.

3. Roll Call – all present.

4. a. Finch motioned to accept 10/11/2022 Meeting Minutes and Milledge seconded. Passed 5/0.

5. Milledge made a motion to accept the current Agenda and Finch seconded. Passed 5/0.

6. Mayor recognized Finch for completing her 4-hour ethics training with FLC.

7.1. ORD 2022-08 Discussion: Mayor mentioned that Mr. Morris may have an interest in using our water & sewer in the future for his developments. The ORD 2022-08 shows the verbiage and the maps for the boundaries.

Town Attorney said Beechers Point is mostly party of our water district, but we need to speak with FGUA to include all of that subdivision. The boundary map shows the points in and out of Town. Geography plays a part in how far we can go with our Utility District.

Mayor said SJRWM came out last week and toured the Town with him viewing that they're in the Town, but services are shut off right now.

Mayor read the entire ORD 2022-08 aloud.

Long asked that all the people living in this area, they don't have a say so then. It would be required. Town Attorney said in the future it may be required and the State Statute would have to force the issue since the services are available, possibly, it would be mandatory to utilize.

Finch asked similar question and Town Attorney said that it should be used if your septic system is failing. Mittauer said that approx. \$30,000 would cost a resident \$30,000.

Milledge made a motion to accept ORD 2022-08 and Finch seconded. Passed 5/0.

7.2. ORD 2022-09 - Mayor read the entire ORD 2022-09 aloud.

Finch made a motion to accept ORD 2022-08 and Milledge seconded. Passed 5/0.

8.1. RES 2022-09 Tropical Storm Nicole – Mayor said that flooding will occur in Sportsman Harbor. The Utility crew will be pulling the controllers for 48 hours so that they do not have to be replaced with 6 months our on shipping. Advanced warning to be prepared or leave and then after the storm we can put the controllers back in and resume their utility operations. We're trying not to shut streets down and cause minimal disruption for the Harbor residents.

Mayor had a meeting with Commissioner Pickens recently in the Harbor to educate and he spoke to FPL and have them on call to assist the Town.

Mayor read the entire RES 2022-09 aloud.

Milledge made a motion to accept RES 2022-09 and Washington seconded. Passed 5/0.

10. None.

11. Lenore Toole spoke, and she said that the digital sign money is excessive, and the money could be put to better use in the Town.

#### 12. None

13. Sewer Credits – Finch made a motion to accept sewer credits and Washington seconded. Passed 5/0.

14.a. Mayor said we had 4 firms reach out and we came down to Weston & Sampson and Mittauer. We felt W&S was lacking in their proposal. Mittauer was much more elaborate and detailed with their presentation. We are very happy with the timeline they've proposed, and DEP and DEO are happy with this also. June 30, 2026, the \$3.5 Million must be spent down. The staff and the Mayor agree to go with Mittauer for the entire WWTP.

Finch made a motion to enter into an Agreement with Mittauer & Assoc. and Milledge seconded. Passed 5/0.

A Mittauer representative spoke and said they will have an Agreement sent to us for our review.

Town Attorney said that we have a continuing services contract in place, and he will send it to them for their review and to be executed.

Washington asked where the WWTP would be. Mayor said it will be over the ponds area and in the same WWTP vicinity and it will be built as we remove the old plant.

b. Scott Turnbull – digital sign presentation – pictures in the packet he gave the Council. One is a larger sign, and one is smaller. Installation quotes were received, and Washington asked for a different quote from a different company.

\$23,440 for the sign and \$6,500 install. Total comes to approx. \$29,940.

Washington suggested that a company came to \$2,847 for installation.

Turnbull - some sign sizes look odd, and the price can increase to \$32,897 or up to over \$40,000.

Both signs have a lifetime warranty. The panel on top can be slid out and replaced also. Both companies are in FL and they are made in FL. Service Agreement is 5 years from each company.

Milledge said that right now, this is a lot of money. Mayor said that we are using ARPA dollars and we cannot roll any left over into reserves. We must use the funds or return them. The time frame is approx. 3 years.

Milledge wants to wait until after this storm goes through just in case we may need the money.

Finch said we've spent ARPA funds on the radios and the Law building draft.

Town Attorney asked, didn't we spend some on payroll? Mayor said that we must account for it.

Finch asked for ideas to get attendance up for meetings. Last minute items are not getting the word out. Nobody has come up with any ideas. A sign board like to Woman's Club, as Lenore said, but Finch said we need to have a better advertising way to get the word out to the residents for items, meetings, etc.

Milledge asked for time frame to receive and install. Scott said it should take about 10-12 weeks.

Washington asked if we could wait until January to decide? Scott said the quotes are only good until 12/1/22 and they'd have to start over.

Long said we should move forward now since we have the ARPA funds. Mayor agrees and is ready to approve and start this project. It would help the Town.

Washington asked if this was an item in the workshop we had under the pavilion?

Milledge asked who will take care of it? Town Clerk? Scott said that it is cloud based and anyone ca with the proper training.

Finch made a motion to approve the 36" display for \$32,897. Long seconded. Passed 5/0.

c. North Street Dock discussions – the other dock is torn down. The North Street dock is pushed up in the front. To jet it down costs approx. \$6,000. Even if we do this, it's a dock in a residential neighborhood with very limited parking. There's a home at the end and we have a wonderful floating dock where people can tie up to and fish and shrimp from. Should we fix this North Street dock or tear it down? Mayor is asking for directions whether to fix it or tear it down. Milledge said we would need engineers to come out and work on it. She hates to get rid of a fishing dock but is

undecided.

Finch said that we should proceed with a quote to tear it down and focus on the riverfront in the town center area on the river between Palmetto and Elm, and focus on beautifying that area.

Mayor will ask Brenner Marine for a Quote.

d. Mayor asked the Council if we should give a Sewer credit from Scott Street down into the Harbor? A full or partial credit? It would be approx. \$2,000 if we provided a full credit to each effected resident. Finch asked that everyone affected should receive a sewer credit for the past month with flooding from the storm.

Mayor said all side streets, Scott Street down into the Harbor.

Finch made a motion to extend a Sewer Credit to affected Sportsman Harbor residents. All accounts from Scott Street down to the river. Milledge seconded. Passed5/0.

e. The Building Insp. Justin Morris was presented with a letter to review his contract but responded with a letter not to continue. He agreed to close out the open inspections. Mayor presented the Universal Engineering Proposal in an email to the Council and Town Attorney. Universal fees will be hourly with an online portal, or we can submit to the portal also, if needed. The fees will not be as high, and they will not be collecting 90% of the charge for the item needed. They will be available 5 days a week with sometimes the same day or 24-hour turn-around for issuing permits and inspections. They deal with small municipalities a lot and are easy and happy to get on the phone to the homeowner with questions. Washington asked if are they charging by the month? Mayor said that they charge per hour.

15.1. The Mayor said parks will be closed tomorrow due to Tropical Storm Nicole approaching.

15.3. Chief received the sketch back from GatorSktch for the approx. \$15 million Law building and possibly a new Town Hall location there also.

Motorola said they are moving forward and within this fiscal year, they're hoping to go live for the fire & police department. We will pay or the county will pay. It's approx. \$32,000 plus installation. He's waiting for the quite to come back from Motorola. The loaned radios were very helpful during Hurricane Ian. We still use them and are very helpful for the workers.

15.4. Allen Scott case where a complaint was made by Pam Olson. FMIT rejected the claim. The attorney bills spent on the case were \$19,000. The Town Attorney received this today. He has not made the decision yet to make this decision to pay for this. An Attorney is entitled to reimbursement.

Mayor said the complaint doesn't include the Town and these fees were excessive. The EOC denied the claim and the Town Attorney will put a package together and let us know.

632 Palmetto Street – owner claims he'll fix it up. Fines are approx. \$1,500-\$2,000 now. He's asking them to be reduced and the Town Attorney will sync with Pauline to address the code violations.

640 Palmetto – Town Attorney would like to make a parking lot here. Working with the owner to see if he'd like to clean it, fix it, or tear it down, etc.

Juke Joint property – owner wants to resolve his fines and we can reduce the code violation fines. He's working with the owner.

#### 15.5. None

16.1. Tropical Storm Nicole is coming in and we've already documented everything from the prior storm, Hurricane Ian, and we can plug it into the FEMA system online. The FL Div. of Emergency Management is willing to come here and help us if needed.

Town Hall will be closed on Thursday 11/10/22 for the storm and closed on Friday for Veteran's Day and will re-open on

Monday, 11/14/22, at 8:00 AM.

Finch made a motion to close Town Hall on Thursday, 1/10/22 and Milledge seconded. Passed 5/0.

Mayor said the Grant funding was approved for CDBG with Melissa Fox's help.

Mayor said WWTP, Water Plant and Lift Station inspection is next week. One has not been done in 3 years. Randall Harris didn't know if he wanted a long-term position since he recently retired from St. Johns County. Now he would like to extend his interest in staying with us here as our WWTP Operator. He enjoys working here and working on repairing and improving the plant.

Milledge asked if Pauline is working on her 2,000 hours with Randy at the WWTP. Mayor said yes, please everyone go visit the WWTP. The morning time is best to visit while the workers are there.

Mayor said that employee logbooks are always carried, and the office has been updated. DEP requires seeing the logbooks also and every step is written in them. Randy Harris worked for SJC for 36 years and has extensive knowledge of building our new WWTP. Mr. Harris will be the watchman and can assist with his experience and knowledge. Two plants, 125,000 gallons in each with cross-connections, was a great suggestion from Mr. Harris.

16.2. Finch is encouraging the Council and everyone to show up and voice your opinions at the Woman's Club next Tuesday a 6:0 PM for the Downtown Vision project that affects the future of our Town.

She spoke with Fred Fox on the James King Trail; the Harbor residents will be pleased. Non-active items, restrooms and a fence will be covered in the \$18,500, and the active items can be chosen based on the price for a total of \$25,000. A survey will have to come from the \$18,500. A picnic area, restrooms, a fishing pier and a fence, or something other, can be decided. Restrooms may be helpful for the Sportsman Harbor residents that need it during the storm seasons. We need to move very quickly and decide.

The Citizens Advisory Board Meeting will be held on Friday, 10/11/22 at 9:00 AM at the Town Hall, even though it's closed for the day.

Finch will be cleaning up the cemetery and placing flags out, if anyone would like to help.

16.3. None.

16.4. Long mentioned that we need to make sure we take care of the hard-working essential workers during these stormdays. Mayor said we did before, and we will again for the next storm. Meals will be provided.

Milledge said the ladies in the office should introduce themselves ay the window and get name tags for each person. She also asked for shirts to be made for everyone employed here, including the Council Members. The Mayor said Town Clerk can show the Council a website to pick out their shirts.

16.5. Washington asked Town Clerk if she scheduled the sexual harassment FLC online classes yet. Town Clerk asked Washington if she could take over the project because she does not have the time to do so while training 2 new office staff and handling the utility billing. The Town Clerk mentioned that it takes Anita, from FLC, weeks to respond, and Anita has to set up an administrator position so that someone here can schedule and monitor each person's online course disbursement, status and completion.

Washington asked for the status of the Parks ORD and if we can we schedule this ASAP? Town Clerk agreed.

17. Adjourned 7:37 PM.

#### **ORDINANCE 2022-08**

AN ORDINANCE PURSUANT TO CHAPTER 180, FLORIDA STATUTES CREATING A TOWN OF WELAKAUTILITIES SERVICE DISTRICT; ESTABLISHING THE BOUNDARIES OF THE DISTRICT; AUTHORIZING THE EXTENSION OF MUNICIPAL UTILITIES WITHIN THE DISTRICT; REQUIRING ALL PERSONS OR CORPORATIONS LIVING OR DOING BUSINESS WITHIN THE DISTRICT TO CONNECT TO THE TOWN WATER AND WASTEWATER SYSTEM WITHIN 365 DAYS OF AVAILABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Welaka owns and operates a central water distribution system and a central wastewater collection system and treatment facility; and

WHEREAS, the Town's utility systems are capable of delivering water and wastewater utility service to areas outside the municipal limits of the Town; and

WHEREAS, Chapter 180, Florida Statutes authorizes municipalities to extend their water and wastewater utilities beyond their municipal limits to provide utility services to unincorporated areas within the general vicinity of the municipality; and

WHEREAS, Section 180.02(3), Florida Statutes authorizes municipalities to create a utility zone for up to five (5) miles from the corporate limits of the municipality; and further authorizes municipalities to require customers in that area to connect to the municipal water and wastewater systems, when available; and

WHEREAS, the extension of water and wastewater systems by the Town of Welaka within the subject utility district is environmentally sound and avoids costly duplication of infrastructure;

NOW, THEREFORE, BE IT ENACTED by the Town Council for the Town of Welaka, as follows:

**Section I. Creation of District.** There is hereby created the Welaka Utilities Service District (hereinafter referred to as the "District".)

Section 2. District Boundaries. The District shall have the following described boundaries:

The Point of Beginning is a point on the North side of the right of way line for CR308 where the CR308 right of way meets the shore of the St Johns River: From said Point of Beginning, run Easterly along the Northerly right of way line for CR308 to a point where said right of way line intersects with the East line of Section 20 in Township 12, Range 27; thence Northerly along the East line of Sections 20, 17, 8, and 5 to Northeast corner of Section 5 (the Southerly boundary of the Town of Pomona Park); thence Westerly along the North line of Section 5 and North line of the East Half of Section 6 to the point where the North line of Section 6 intersects with the right of way line of CR308B (and the Southwest corner of the boundary of the Town of Pomona Park) thence Northerly along the Western boundary of the Town of Pomona Park (the East line of the West half of Section 31 and part of Section 30 in Township 11, Range 27) to a point where the western boundary of the Town of Pomona intersects with the Southerly right of way line of SR15/US17; thence Northerly along the Westerly right of way line of SR15/US 17 to a point where said right of way intersects North line of Section 25 in Township 11, Range 26; thence Westerly along the North line of Sections 25, 26, 27 and 28 to the point where the North line of Section 28 meets the shore of the St Johns River; the Southerly along the shores of the St. Johns River to the Point of Beginning.

LESS AND EXCEPT that area described in the Public Record in and for Putnam County as Beechers Point Subdivision (MB5 P76) wherein the properties are served with potable water and wastewater services by Florida Governmental Utility Authority as of the Effective Date of this Ordinance.

A map of the District illustrating the above-described boundaries, including the stated excepted area, is attached hereto, and incorporated herein as Exhibit A.

Section 3. Extension of Utilities Authorized. The Town is authorized and empowered to extend its water and wastewater utilities, including utility lines, lift stations, booster pumps, wells,

storage tanks, and all other utility appurtenances to all areas within the District. All such utility extensions shall be governed by and pursuant to the Town of Welaka's Code of Ordinances.

Section 4. Connection to Water and Wastewater System Required. All persons or corporations developing property (either commercial, industrial, or residential) after the effective date of this Ordinance within the District shall be required to connect to the Town water and wastewater system within 365 days of when it becomes available. For purposes of this Ordinance, wastewater shall be deemed "available" as provided in Section \_\_\_\_\_\_, F.A.C. which is hereby incorporated by reference.

**Section 5. Utilities of Similar Character Prohibited.** No private or public utility shall be authorized to construct within the District any system, work, project or utility of a similar character to that being operated in the District by the Town unless the Town consents to such construction.

**Section 6. Effective Date.** This Ordinance shall take effect immediately upon its final adoption by the Town Council on December 13, 2022.

ATTEST:

**SIGNED:** 

Meghan E. Allmon, Town Clerk

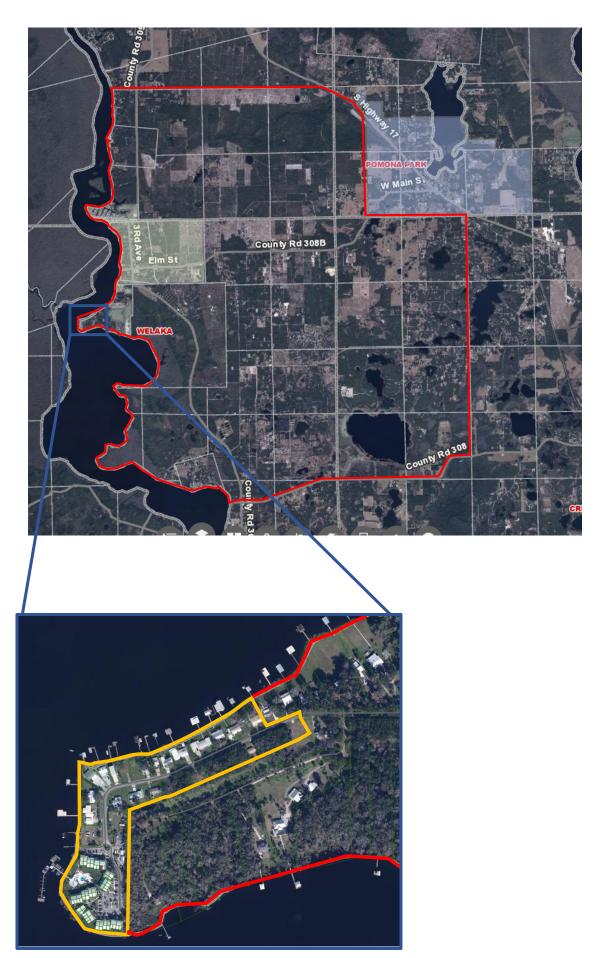
Jamie D. Watts, Mayor

APPROVAL AS TO FORM AND LEGALITY:

Patrick Kennedy, Town Attorney

Jessica Finch, Council President

# EXHIBIT A TOWN OF WELAKA CHAPTER 180 UTILITY DISTRICT



Excepted Area from Welaka Chapter 180 Utility District: Beechers Point S/D (MB5 P76)

#### ORDINANCE 2022-09

#### **MUNICIPAL ELECTION YEAR 2023**

# AN ORDINANCE PROVIDING FOR THE MUNICIPAL ELECTION IN WELAKA, FLORIDA, TUESDAY, MARCH 7, 2023, PRESCRIBING THE METHOD AND MANNER OF HOLDING SAID ELECTION.

#### BE IT ORDAINED BY THE TOWN COUNCIL OF WELAKA, FLORIDA:

<u>Section 1</u> Municipal Election for the Town of Welaka, Florida, will be held on Tuesday, March 7, 2023, at The Church, 638 3<sup>rd</sup> Ave., Welaka, FL 32193, with the polls, open from 7:00 a.m. to 7:00 p.m. on said date.

<u>Section 2</u> The following offices are to be filled at said election:

Councilperson	Two-year term
Councilperson	Two-year term
Mayor/Councilperson	Two-year term

<u>Section 3</u> Candidates desiring to have their names on the ballot for said Election must file a petition with the Putnam County Supervisor of Elections located at 2509 Crill Avenue Suite 900, Palatka, Florida, signed by ten (10) or more qualified Electors of the Town of Welaka, Florida between Friday, 12:00 noon, January 6, 2023, and Friday, 12:00 noon, January 20, 2023.

<u>Section 4</u> In accordance with Florida Statute 97.055, Voter Registration will be accepted thru Monday, February 6, 2023, The Public Logic and Accuracy Testing on the voting equipment will be held at 1:30 p.m. on Tuesday, February 14, 2023, at the Office of the Supervisor of Elections Office located at 2509 Crill Avenue, Suite 900, Palatka, Florida.

<u>Section 5</u> Certification of Election results and a Post-Election Audit will be conducted at 1:30 PM Friday, March 10, 2023, at the Office of the Supervisor of Elections, located at 2509 Crill Avenue, Suite 900, Palatka, Florida.

**PASSED** by the Town Council of the Town of Welaka, Florida, on the first reading this 8<sup>th</sup> day of November, 2022.

**PASSED** by the Town Council of the Town of Welaka, Florida, on the second reading this 13<sup>th</sup> day of December 2022.

ATTEST:

#### SIGNED:

Meghan E. Allmon, Town Clerk

**APPROVAL AS TO FORM AND LEGALITY:** 

**Patrick Kennedy, Town Attorney** 

Jessica Finch, Council President

Jamie D. Watts, Mayor

#### **RESOLUTION NO. 2022-10**

# A RESOLUTION OF THE TOWN OF WELAKA, FLORIDA, AUTHORIZING APPLICATION FOR THE PRE-CONSTRUCTION AND CONSTRUCTION FROM <u>FDEP</u> PROTECTING FLORIDA TOGETHER WASTEWATER FACILITIES GRANT PROGRAM AND DESIGNATING AN AUTHORIZED REPRESENTATIVE FOR THIS APPLICATION AND GRANT PROCESS.

**WHEREAS,** the Town Council of the Town of Welaka, Florida has determined that they wish to pursue the pre-construction and construction grant awarded to the Town by the Florida Department of Environmental Protection's (FDEP) Protecting Florida Together Wastewater Facilities Grant; and

**WHEREAS**, the Town Council of the Town of Welaka, Florida has determined that it wishes that Jamie Watts, Town Mayor, be designated as the Authorized Representative for the Town in the preparation, coordination and execution of the Grant Application and Agreement with the State and Department;

**NOW THEREFORE,** BE IT RESOLVED BY THE TOWN OF WELAKA, FLORIDA as follows:

- Section 1. That the Town of Welaka, Florida hereby authorizes the submittal of the Grant Application to obtain the pre-construction grant monies from the Department.
- **Section 2.** That the Town of Welaka, Florida hereby designates Jamie Watts, Town Mayor, as the Authorized Representative to represent the Town in all matters related to the pre-construction and construction grant and FDEP funding process, and to execute the grant application, grant agreement and any other documentation required to obtain and maintain the grant.

**PASSED AND ADOPTED** by the TOWN OF WELAKA, FLORIDA, this 13th day of December, 2022.

**ATTEST:** 

#### TOWN OF WELAKA, FLORIDA:

Meghan E. Allmon, Town Clerk

Jamie D. Watts, Mayor

#### **RESOLUTION NO. 2022-11**

# A RESOLUTION OF THE TOWN OF WELAKA, FLORIDA, AUTHORIZING APPLICATION FOR THE PRE-CONSTRUCTION AND CONSTRUCTION FROM <u>DEO</u> JOB GROWTH GRANTS PROGRAM FOR WASTEWATER FACILITY AND DESIGNATING AN AUTHORIZED REPRESENTATIVE FOR THIS APPLICATION AND GRANT PROCESS.

**WHEREAS,** the Town Council of the Town of Welaka, Florida has determined that they wish to pursue the pre-construction and construction grant awarded to the Town by the Florida Department of Economic Opportunity's (DEO) Job Growth Grants Program for Wastewater Facility; and

**WHEREAS**, the Town Council of the Town of Welaka, Florida has determined that it wishes that Jamie Watts, Town Mayor, be designated as the Authorized Representative for the Town in the preparation, coordination and execution of the Grant Application and Agreement with the State and Department;

**NOW THEREFORE,** BE IT RESOLVED BY THE TOWN OF WELAKA, FLORIDA as follows:

- Section 1. That the Town of Welaka, Florida hereby authorizes the submittal of the Grant Application to obtain the pre-construction grant monies from the Department.
- **Section 2.** That the Town of Welaka, Florida hereby designates Jamie Watts, Town Mayor, as the Authorized Representative to represent the Town in all matters related to the pre-construction and constitution grant and DEO funding process, and to execute the grant application, grant agreement and any other documentation required to obtain and maintain the grant.

**PASSED AND ADOPTED** by the TOWN OF WELAKA, FLORIDA, this 13th day of December, 2022.

ATTEST:

#### TOWN OF WELAKA, FLORIDA:

Meghan E. Allmon, Town Clerk

Jamie D. Watts, Mayor

# **BRENNER MARINE CONSTRUCTION, INC**

P.O. BOX 67, WELAKA, FL 32193 License No. SBMC-026 386-467-3820 386-546-5265 (Cell) BrennerMarine@gmail.com

To: Town of Welaka 400 Fourth Avenue Welaka, FL 32193

Date: December 6, 2022

Re: North St. Dock

Bid to demolish North St. Dock and remove all debris from premises.

Total

\$ 4,750.00