

**TOWN OF WELAKA**  
**REGULAR TOWN COUNCIL MEETING**

March 15th, 2022, at 6:00 PM  
Honorable Willie Washington, Jr. Town Council Room  
400 4<sup>th</sup> Ave., Welaka, FL 32193

This meeting will be broadcast, for view only, on the Town of Welaka Facebook page.

**1. CALL TO ORDER**

- 2. PLEDGE OF ALLEGIANCE & INVOCATION:** **Donna Cooney** - the Pastor from The United Church in St. Augustine. She is bringing **Al Hoberg, Jr.** also, her parishioner, who is the gentleman who initially assisted with the fire on Front Street on January 31st.

**3. ROLL CALL BY TOWN CLERK**

- 4. ADOPTION OF PREVIOUS MINUTES** - February 15, 2022, Regular Meeting Minutes

**5. APPROVAL OF CURRENT AGENDA**

**6. RECOGNITIONS**

- 1. Robert Matson** for successfully completing the Department of Environmental Protection examination and has met all qualifications required by Chapter 403, Florida Statutes, and is certified as a CLASS B WASTEWATER TREATMENT OPERATOR on March 1, 2022. License # WW 0021525
- 2. Kathy Washington** for completing the 4-Hour Florida League of Cities Ethics Training course on February 7, 2022.
- 3. Public Works (Maintenance) Department** 20-Year Town Residents came into the Mayor's Office to praise the Maintenance Department for timely and successfully picking up the Town yard debris. This is the best it has been in the past 20 years.
- 4. Al Hoberg, Jr.** Outstanding Community Service recognition for the initial assist with the fire on Front Street back on January 31, 2022.

**7. RESOLUTIONS**

- 1. RESOLUTION NO. 2022-02** - (ADOPT) A RESOLUTION OF THE TOWN COUNCIL FOR THE TOWN OF WELAKA, ESTABLISHING TO THE TOWN OF WELAKA CANVASSING BOARD FOR THE MARCH 8, 2022, MUNICIPAL ELECTION, PROVIDING FOR AN EFFECTIVE DATE.

**8. PROCLAMATIONS**

- 1. PROCLAMATION NO. 2022-03** - March, 2022 as Women's History Month.

## 9. PUBLIC HEARINGS

1. **ORDINANCE NO. 2022-01:** (SECOND READ) AN ORDINANCE OF THE TOWN COUNCIL FOR THE TOWN OF WELAKA TO CORRECT AN ERRONEOUS ZONING DESIGNATION ON APPROXIMATELY 24.89 ACRES OF REAL PROPERTY MORE FULLY DESCRIBED BELOW, CHANGING THE ZONING DESIGNATION FROM LOW-DENSITY RESIDENTIAL TO SR-1A ZONING; AND SETTING FORTH AN EFFECTIVE DATE.

2. **ORDINANCE NO. 2022-02:** (SECOND READ) AN ORDINANCE OF THE TOWN COUNCIL FOR THE TOWN OF WELAKA TO ADOPT THE NOISE CONTROL ORDINANCE SET FORTH FOR THE TOWN; AND SETTING FORTH AN EFFECTIVE DATE.

3. **ORDINANCE NO. 2022-03:** (FIRST READ) 1037 & 1039 Front Street, Welaka, FL 32193. AN ORDINANCE OF THE TOWN OF WELAKA, FLORIDA, ANNEXING APPROXIMATELY 5.38 ACRES OF PROPERTY IN PUTNAM COUNTY FLORIDA, LYING CONTIGUOUS TO THE TOWN OF WELAKA; REDEFINING THE BOUNDARY LINES OF THE TOWN OF WELAKA TO INCLUDE SAID PROPERTY; AMENDING THE CHARTER OF THE TOWN OF WELAKA, FLORIDA TO INCLUDE SAID PROPERTY; PROVIDING FOR FILING OF A COPY HEREOF WITH THE CLERK OF THE COURT OF PUTNAM COUNTY, FLORIDA AND WITH THE DEPARTMENT OF STATE; AND PROVIDING AN EFFECTIVE DATE.

4. **ORDINANCE NO. 2022-04:** (FIRST READ) 182 Sportsman Drive, Welaka, FL 32193. AN ORDINANCE OF THE TOWN OF WELAKA, FLORIDA, ANNEXING APPROXIMATELY 0.24 ACRES OF PROPERTY IN PUTNAM COUNTY FLORIDA, LYING CONTIGUOUS TO THE TOWN OF WELAKA; REDEFINING THE BOUNDARY LINES OF THE TOWN OF WELAKA TO INCLUDE SAID PROPERTY; AMENDING THE CHARTER OF THE TOWN OF WELAKA, FLORIDA TO INCLUDE SAID PROPERTY; PROVIDING FOR FILING OF A COPY HEREOF WITH THE CLERK OF THE COURT OF PUTNAM COUNTY, FLORIDA AND WITH THE DEPARTMENT OF STATE; AND PROVIDING AN EFFECTIVE DATE.

5. **ORDINANCE NO. 2022-05:** (FIRST READ) AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF WELAKA, FLORIDA, GRANTING CLAY ELECTRIC COOPERATIVE, INC. ("CLAY ELECTRIC"), ITS SUCCESSORS AND ASSIGNS, A THIRTY (30) YEAR NON-EXCLUSIVE ELECTRIC SERVICE FRANCHISE AGREEMENT TO PROVIDE THE TOWN AND ITS CITIZENS WITH ELECTRIC SERVICES (THE "FRANCHISE") WHICH PROVIDES THEREIN THE RIGHTS, REQUIREMENTS, AND OBLIGATIONS OF CLAY ELECTRIC UNDER THE TERMS OF THE FRANCHISE, INCLUDING THE OBLIGATION OF CLAY ELECTRIC TO PAY THE TOWN A MONTHLY FRANCHISE FEE; PROVIDING FOR REPEAL ALL OTHER ORDINANCES IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR THE INCLUSION OF THIS ORDINANCE IN THE TOWN CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

## 10. PUBLIC COMMENTS

1. None

*A 'Request To Speak Form' shall be completed and submitted to the Town Clerk to officially address the Town Council. There will be no response to the speaker by Council or Town Staff; except the Councilmembers desiring to address a comment made during this part of the meeting may do so under Section 13 of this section. One specific issue per Form may be submitted and you will have up to 15 minutes to address the Council.*

## 11. PRESENTATIONS / REPORTS TO TOWN COUNCIL

1. Scott Turnbull with Citizens Advisory Committee update.
2. Welaka Events Committee
3. Terri Lowery Jones Edmunds

*Presentations are scheduled by individuals or businesses to inform the Town Council of issues, projects, etc. The Council shall not take formal action upon issues or matters presented under presentations at the same meeting. If formal action is desired, such matters shall be deferred and scheduled for a subsequent or future Council Meeting for consideration. Council may, however, by a majority vote, act on items they deem necessary and appropriate. Items not requiring Council action shall be directed to the mayor for consideration and further action.*

## 12. CONSENT AGENDA ITEMS

1. Sewer Credits for Businesses on Welaka Utility System

## 13. NON-CONSENT AGENDA ITEMS

### 1. TOWN MATTERS

- a. Update on Comprehensive Land Use Plan
- b. Wastewater Treatment Plant Request for Quote Release
- c. Update on American Rescue Plan

### 2. ZONING RECOMMENDATIONS

- a. None

### 3. UTILITY MATTERS

- a. None

## 14. DEPARTMENT REPORTS

1. PUBLIC WORKS (GENERAL MAINTENANCE) DEPARTMENT: JOHN STUART
2. UTILITY DEPARTMENT: ROBERT MATSON & TYLER BUFORD

## 15. MAYOR & TOWN COUNCIL REPORTS

### 1. MAYOR WATTS

- a. Employees Evaluations Completed March 8th - 11th
- b. ARPA Open House April 7, 2022 6:00 PM
- c. Golf Cart Ordinance Workshop April 14, 2022 5:30 PM

### 2. COUNCIL PRESIDENT JESSICA FINCH

a. Friends of Welaka Town Clean Up April 19, 2022 8AM to 12PM

3. COUNCILWOMAN MARIANNE MILLEDGE

4. COUNCILWOMAN TONYA LONG

5. COUNCILWOMAN WASHINGTON

16. TOWN ATTORNEY PATRICK KENNEDY REPORTS

17. POLICE CHIEF MICHAEL PORATH REPORTS

a. FEMA Trailer Update for the Harbor Vacuum Station

18. TOWN CLERK MEGHAN ALLMON REPORTS

19. ADJOURN

