

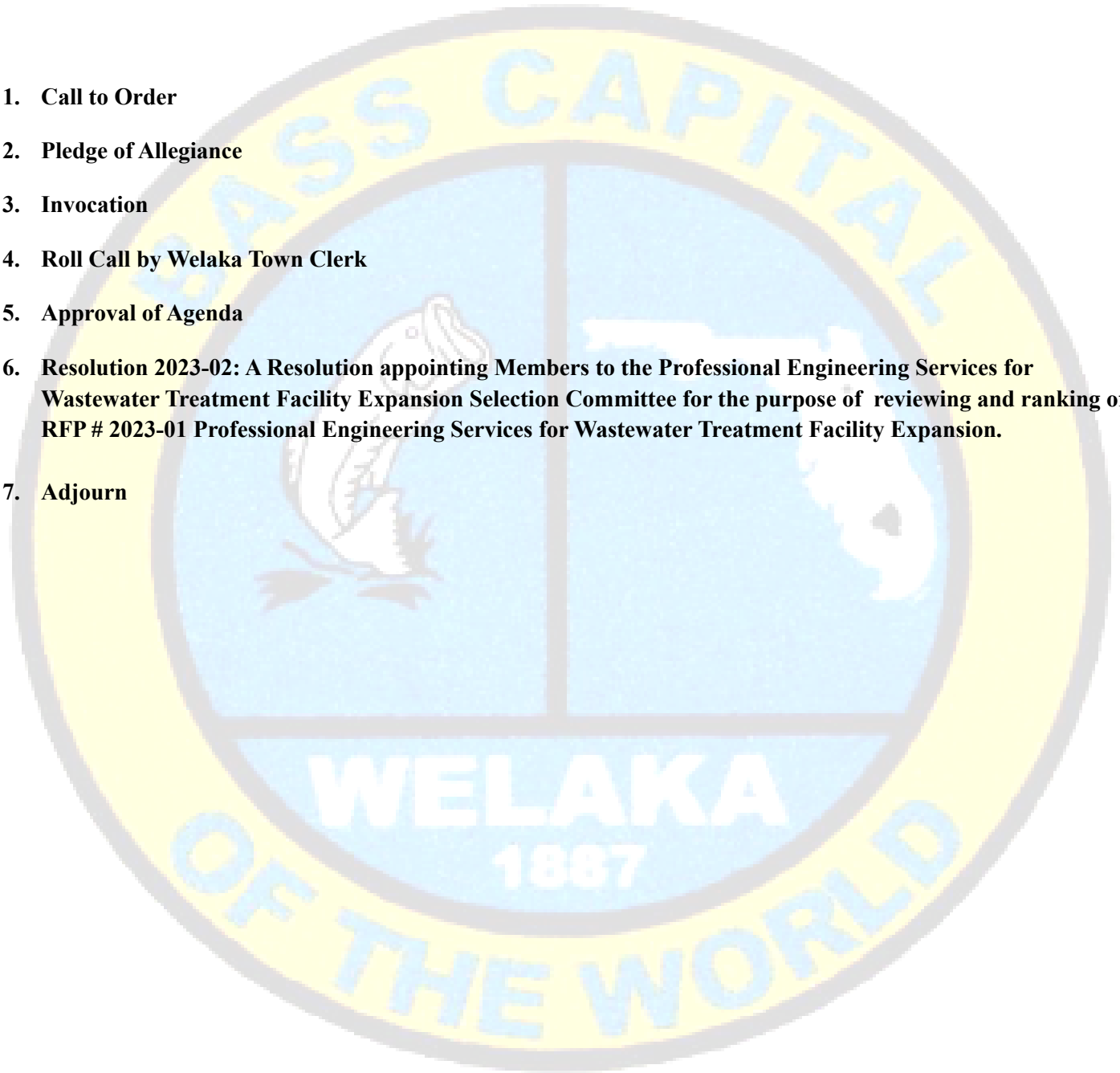
TOWN OF WELAKA
SPECIAL CALLED TOWN COUNCIL MEETING

March 6, 2023, at 5:05 PM

Honorable Willie Washington, Jr. Town Council Room
400 4th Avenue, Welaka, FL 32193

(This meeting will be broadcasted, for view only, on the Town of Welaka's Facebook Page)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Invocation**
4. **Roll Call by Welaka Town Clerk**
5. **Approval of Agenda**
6. **Resolution 2023-02: A Resolution appointing Members to the Professional Engineering Services for Wastewater Treatment Facility Expansion Selection Committee for the purpose of reviewing and ranking of RFP # 2023-01 Professional Engineering Services for Wastewater Treatment Facility Expansion.**
7. **Adjourn**



RESOLUTION NO. 2023-02

A RESOLUTION OF THE TOWN COUNCIL FOR THE TOWN OF WELAKA, FLORIDA ESTABLISHING A WASTEWATER TREATMENT FACILITY EXPANSION ENGINEERING FIRM SELECTION COMMITTEE.

WHEREAS, the Town Council authorized the issuance of a Request for Proposals for Engineering Services for the FDEP and FDEO funded Wastewater Treatment Facility Expansion Project (RFP # 2023-01); and

WHEREAS, the Town Council authorized the formation of a Selection Committee to review proposals submitted in response to RFP # 2023-01 for the purpose of ranking the submittals and recommending the selection of an engineering firm for scope of services outlined therein; and

WHEREAS, the Town Council desires to formally appoint the persons that shall serve on this Selection Committee;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL FOR THE TOWN OF WELAKA, FLORIDA THAT:

1. The Town hereby establishes the Selection Committee to review, rank and recommend an engineering firm to provide the engineering services described in RFP # 2023-01, and appoints the following persons to serve on said Selection Committee:

- a. Mayor Jamie Watts, Chairman of the Selection Committee
- b. Jessica Finch, Council President
- c. Tyler Buford, Utility Department Supervisor
- d. Randall Harris, WWTF Operator
- e. William Wingo, WWTF Operator

2. Wastewater Treatment Facility Expansion Selection Committee members shall serve at the Town Council's pleasure until a final recommendation for selection of a qualified engineering service is presented and approved by the Town Council.

3. The Selection Committee shall meet in open meetings in accordance with the schedule outlined in RFP # 2023-01, and may schedule additional meetings if deemed necessary to complete the assigned task.

4. The Town Council shall give credence to the effort and final recommendation put forward by the Selection Committee, but it is understood that the Committee functions as a recommending body to the Town Council for this process. The Town Council shall have the ultimate responsibility and the final authority for selecting the engineering firm that shall serve the specific purposes outlined in RFP # 2023-01.

APPROVED AND ADOPTED by the Town Council for the Town of Welaka at its Special-Called Meeting assembled this 6th day of March 2023.

Town of Welaka, Florida

Jamie D. Watts, Mayor

Attest:

Meghan E. Allmon, Town Clerk

Approved as to form and legality:

Patrick Kennedy, Town Attorney