



# Welaka, FL

## *River of Lakes*

Charter Review Committee Meeting  
Wednesday, April 17, 2024  
5:00 PM

This Meeting will be held at the  
Honorable Willie Washington Town of Council Room  
400 4<sup>th</sup> Ave., Welaka FL. 32193

1. Call to Order
2. Roll Call of Town Charter Review Committee:  
Robert Turnbull, Chairman  
Jessica Finch  
Alexa Peronard  
Micshell Turner  
William Pritchett, Jr.  
Patrick Kennedy, Town Attorney
3. Adoption of Meeting Minutes from: April 10, 2024
4. Presentations – Jim Hanson
5. Comments of Charter
6. Public Comment
7. Closing Remarks
8. Adjourn

Town of Welaka Charter Review Committee  
Meeting Wednesday, April 10, 2024

Committee Members: Jessica Finch, Alexa Peronard, Robert Turnbull, Micshell Turner, William Pritchett

Call to order at 5:02 p.m.

Roll Call: Jessica Finch, present. Alexa Peronard, present. Robert Turnbull, absent. Micshell Turner, present. William Pritchett, present.

Motion by Mr. Pritchett to accept the minutes of Wednesday, 4/3/24. Second by Ms. Turner. Motion carried unanimously.

Ms. Turner gave a handout titled "Florida Municipal Officials Manual 2022" to all committee members, which described the different forms of government. The Manual was briefly reviewed by the committee, and discussion was had regarding different government formats as laid out in Table 2-1, Comparison of Municipal Executive Types.

Mr. Pritchett had comment and questions about several sections of the draft charter, specifically Section 3.04, Powers and Duties of the Town Manager; Article 4, Departments, Offices and Agencies, Section 4.04, Police Department; Article 5, Financial Management; and Article 6, Elections, Section (d) and (e), needing revisions if financial responsibilities were transferred to someone other than a town manager.

Discussion was had regarding potentially having to move a council meeting scheduled in November if elections are held in November due to needing 14 days for the Supervisor of Elections to certify the election.

Mr. Pritchett had comment and questions about Article 7, General Provisions Introduction, specifically Section (b), Code of Conduct and Ethics, and suggested adding wording to that section to include sexual harassment.

The committee agreed to table the subject of any modifications to the draft charter until the Committee Chairman could be in attendance.

Discussion was had regarding the speaker scheduled for the next meeting who will have a PowerPoint presentation and speak on the various types of municipal governments.

Public Comment: Ms. Pamela Washington and Mr. Knight had suggestions regarding the next meeting with the speaker and the timing of the presentation. Mr. Knight discussed the possible necessity for a position in the town as a public information officer.

Adjournment at 6:32 p.m.

Minutes submitted by Alexa Peronard

Attend, Educate & Understand

**FL City & County  
Management  
Association**



**GUEST SPEAKER**

**Jim Hanson**

**Q&A AVAILABLE**  
Power Point Presentation

**CITY  
MANAGER  
&  
COUNCIL  
GOVERNMENT  
STYLE**

**Wednesday, April 17, 2024**

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**CHARTER REVIEW COMMITTEE MEETING  
WELAKA TOWN HALL**