

TOWN OF WELAKA CODE ENFORCEMENT BOARD MEETING AGENDA

May 23, 2023, at 6:00 PM
Honorable Willie Washington, Jr. Town Council Room
400 4th Ave., Welaka, FL 32193

(This meeting will be broadcasted live, for view only, on the Town of Welaka Facebook page)

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL by Town Clerk, Meghan Allmon
 - Chairman John Harris
 - Robert Turnbull
 - Raymond Roerick
 - William Miller
 - Gary Sands, Jr.
 - Code Enforcement Officer Pauline Kinney
 - Chief of Police Michael Porath
 - Town Attorney Patrick Kennedy
4. APPROVAL OF PREVIOUS MINUTES: May 24, 2022 Meeting Minutes (Last Meeting Held)
5. OLD BUSINESS:
6. NEW BUSINESS:
 - a. Discussion about rewriting the policies and procedures.
 - b. Identifying which Code Enforcement Ordinances to focus on as a Town.
7. REQUEST TO SPEAK:
8. PUBLIC COMMENT:
9. ADJOURN:

**TOWN OF WELAKA
CODE BOARD MEETING
MAY 24, 2022 @ 6:00 PM**

Honorable Willie Washington, Jr. Council Room
400 4th Avenue, Welaka FL 32193

MINUTES

1. CALLED TO ORDER at 6:00 PM

Patrick asked for a vote to choose a new Chairman. Turnbull and Sands nominated John Harris. Approved. John took the seat and started the meeting.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALLED by Town Clerk:

John Harris - PRESENT

Robert Turnbull - PRESENT

Raymond Roerick - PRESENT

William Miller * - ABSENT

Gary Sands, Jr. * - PRESENT

Town Code Enforcement Officer Pauline Kinney - PRESENT

Town Attorney Patrick Kennedy - PRESENT

4. APPROVAL OF PREVIOUS MINUTES: Meeting was Cancelled for April 26, 2022. No Minutes

5. OLD BUSINESS: None

6. NEW BUSINESS:

a. * Two new Code Board member applications approved in the May 10, 2022 Town Council Meeting. Their applications were included in the Agenda Packet.

b. Glenn Hammond and Eddie Johns both tendered their Membership Resignations. Their letters were included in the Agenda Packet.

c. Need to vote on a new Chairman for the Code Board

d. Discussion: Draft ORDINANCE 2022-06 - Welaka Park Regulations

e. New “No Parking” & “Keep Dog on a Leash” signs ready to be placed around the Town

Kennedy - explained that he made the edits to the Parks Regulations Draft ORD. Looking over the edits he marked in red, he explained them briefly. Added language for the Town’s best interest.

Page 6, section (r) - Scott – are golf carts not allowed in the road in the whole park? Pat said no since cars are not allowed to drive on the roads.

Kinney - the roads and parking are to be maintained so the Chief and his Department can patrol.

Kinney - since golf carts are allowed to drive around Town, then side-by-sides are allowed to drive in the Town also?

Kennedy - asked Turnbull how do you drive to places legally? Such as to this Code Board Meeting?

Turnbull - explained how he legally drove here and to the 40-acre park, legally. Backroads were taken.

Kinney - the park roads are for walking and exercising.

Kennedy - ask the Town Council in the Town Meeting regarding what can be driven in the Town Parks.

Kennedy – people can tie their boats up but not park overnight. If it’s broken and needs to stay there to be safe, it’s allowed to be parked there overnight, hence why he added the verbiage on Page 6, section(s).

Page 7 – Chief needs to review this and edit.

Page 8.c. & 9 - A concern was expressed by Harris and Kennedy that usually park bathrooms are not meant to accommodate large events and to either pay the staff to take care of the bathroom problems or to rent portable bathrooms.

Page 9, bottom - Kennedy - they keep trying to poke at this, the larger municipalities do. We can provide an umbrella policy and the customer can provide us with their liability policy coverage.

Roerick, Turnbull, and Kennedy - the ORD looks great, and we can adopt it in the next Town Council Meeting.

Kinney - she received some anonymous complaints to put the 'Dogs on a Leash' signs at the Jefferson Smith Park and near the dog waste stations. She said we're using the little league park as the dog poop station.

Turnbull - once you make a Park on the Pine Street side, it was built with grant money, we cannot change it to a different park.

Roerick - asked for an update on the abandon buildings in the Town.

Harris - Nope, you cannot ask.

Kennedy- they approved the 2 houses on Palmetto for foreclosure and Pat will file the paperwork to start the foreclosure. He said the Juke-Joint property next to the Dollar General store is also going to be filed as a foreclosure by Kennedy.

Harris - there's fines tallied so high, it's unreal.

Kennedy - agreed and said one has over \$100,000 in fines.

Roerick - if once the foreclosure is finalized, does the Town own the properties, or do we sell them? He said we need parking areas for the Jefferson Smith Park and events.

Kinney - the 'No Parking' signs will be in a very small slab spot at the Jefferson Smith Park and at the other dog park areas.

Harris - the golf carts and side-by-sides all parked inside the gates at Jefferson Smith Park during the events.

Sands - is it marked on the concrete if it's a handicapped spot or not?

Kinney - possibly, it may be a handicapped spot.

Town Clerk - she purchased some concrete spray paint to touch up the handicapped spots for the Public Works Supervisor, John Stuart.

Kennedy - the Town Council should decide this.

Kinney - some 'Dog on a Leash' signs will be at Downtown Park and Jefferson Smith Park.

Harris - asked Kinney to research the handicapped spots that need to be designated and/or updated.

Harris - asked Kinney how the Code issues are going.

Kinney - everyone has been very compliant and cases are being anonymously presented and handled properly. Cases are getting done and finalized.

Harris - asked the Code Board if they had any topics to discuss.

Everyone said no.

7. REQUEST TO SPEAK: None

8. PUBLIC COMMENT: None

9. ADJOURNED at 6:25 PM