

TOWN OF WELAKA
REGULAR TOWN COUNCIL MEETING

September 13, 2022, at 6:00 PM
Honorable Willie Washington, Jr. Town Council Room
400 4th Avenue, Welaka, FL 32193

(This meeting will be broadcasted, for view only, on the Town of Welaka's Facebook Page)

1. CALL TO ORDER

- 1. PLEDGE OF ALLEGIANCE**
- 2. INVOCATION**

3. ROLL CALL BY TOWN CLERK , Meghan Allmon

4. ADOPTION OF PREVIOUS MINUTES:

- a. July 12, 2022 Regular Meeting Minutes Corrections**
 - Page 3 (NEFLC)
 - Page 4 (Councilwoman Washington)

- b. August 9, 2022 Regular Meeting Minutes**

5. APPROVAL OF CURRENT AGENDA

6. RECOGNITIONS

- 1. Code Enforcement Officer Pauline Kinney - completed a 15-Hour / 5 Learning Module course to become a Code Official Safety Specialist back on 6/30/2022.**
- 2. Councilwoman Washington - FMIT Certificate of Completion from FLC for completing a "Sexual Harassment in the Workplace" 1-Hour Course online back on 6/28/2022.**
- 3. Chief Michael Porath - appointed to the Legislative Committee for the Florida Chief's Association back on August 4, 2022.**
- 4. Pauline Kinney - Passed the WWTP C-Operator License yesterday, on September 13, 2022.**

7. PUBLIC HEARINGS

- 1. None**

8. RESOLUTIONS

1. None

9. PROCLAMATIONS

1. None

10. PUBLIC COMMENTS

A 'Request To Speak Form' shall be completed and submitted to the Town Clerk to officially address the Town Council. There will be no response to the speaker by Council or Town Staff; except the Councilmembers desiring to address a comment made during this part of the meeting may do so under Section 13 of this section. One specific issue per Form may be submitted and you will have up to 3 minutes to address the Council.

11. PRESENTATIONS / REPORTS TO TOWN COUNCIL

1. **Welaka Events Committee Update**
2. **Community Advisory Committee Update**

Presentations are scheduled by individuals or businesses to inform the Town Council of issues, projects, etc. The Council shall not take formal action upon issues or matters presented under presentations at the same meeting. If formal action is desired, such matters shall be deferred and scheduled for a subsequent or future Council Meeting for consideration. Council may, however, by a majority vote, act on items they deem necessary and appropriate. Items not requiring Council action shall be directed to the mayor for consideration and further action.

12. CONSENT AGENDA ITEMS

1. Sewer Credits for Businesses on Welaka Utility System

13. NON-CONSENT AGENDA ITEMS

1. TOWN MATTERS

- a. Welaka Engineering RFQ-001-2022 - Contracts are completed and signed with SALTUS, Weston & Sampson and Mittauer & Associates.
- b. Approval for repaving of intersection of 2nd Ave and Broad St and McClure at 309
- c. Review of 2 Proposals for repaving for 216 Sportsman Drive

2. ZONING RECOMMENDATIONS

- a. Welaka Zoning Board recommendation from Council for adding a Boundary Survey to the Permit Packages to be mandatory. It'll add approximately \$400 to each Permit Application.

3. UTILITY MATTERS

- a. None

14. DEPARTMENT REPORTS

1. PUBLIC WORKS DEPARTMENT REPORT: JOHN STUART, Supervisor

- a. Report on Street Repair Project status
- b. Report on overall Maintenance of the Town

2. UTILITY DEPARTMENT REPORT: TYLER BUFORD, Supervisor

- a. Report on Utility System including incident at home on Palmetto. Councilwoman Washington's questions attached.

3. POLICE CHIEF MICHAEL PORATH

- a. Evergreen Solutions, LLC - \$9,000 Compensation Study Proposal
- b. LagomHR, Inc. - \$4,200 Compensation Study Proposal

4. TOWN ATTORNEY PATRICK KENNEDY REPORT

- a. Proposal for Additional Planning & Zoning Services & Drafting LDC

5. TOWN CLERK MEGHAN ALLMON REPORTS

- a. After careful consideration, multiple interviews, back-ground checks, drug-screenings, physicals, and proper vaccinations, we hired a full-time Utility employee and full-time Public Works employee. The Office Clerk position is still under review due to the amount of applications received.
- b. Working with FMIT and FLC to schedule mandatory annual online classes for all employees and Council Members for Sexual Harassment in the Workplace.
- c. Also inquiring with FLC for Mental Health, Anger Management, and Supervisor Training courses for the Town employees.

15. MAYOR & TOWN COUNCIL REPORTS

1. MAYOR WATTS

- a. Grant and Legislative Appropriation Updates

b. Update on New Sewer Plant

2. COUNCIL PRESIDENT JESSICA FINCH

a. Update on the Competitive Florida Partnership Grant

b. Town-Wide Cleanup October 8, 2022

3. COUNCILWOMAN MARIANNE MILLEDGE

4. COUNCILWOMAN TONYA LONG

5. COUNCILWOMAN KATHY WASHINGTON

a. Questions concerning Events costs in the Town of Welaka.

16. ADJOURN

