

**TOWN OF WELAKA  
REGULAR ZONING BOARD MEETING  
February 15, 2024 @ 6:00 PM**

Honorable Willie Washington, Jr. Council Room  
400 4<sup>th</sup> Avenue, Welaka FL 32193

**MINUTES**

*(This meeting was broadcasted for view only on the Town of Welaka's Facebook page)*

1. **CALLED TO ORDER** by Lenore Toole at 6:00 PM
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALLED** by Town Clerk, Meghan Allmon  
Chairman David Jeltres – absent  
Lenore Toole – present  
Les Thomas – absent  
Pamela Washington – present  
Jennifer Burres – present  
Town Attorney Patrick Kennedy - present  
3 members are present, we have a quorum.
4. **APPROVAL OF CURRENT AGENDA:**  
Motion Made by Washington to accept the 2/15/24 Meeting Agenda and seconded by Burres. Passed 3/0.
5. **APPROVAL OF PREVIOUS MINUTES:**  
Motion Made by Burres to accept the 1/18/24 Meeting Minutes and seconded by Washington. Passed 3/0.
6. **REQUEST TO SPEAK** – None.
7. **CORRESPONDENCES** – None.
8. **NEW BUSINESS** – None.
9. **OLD BUSINESS:**  
Kennedy – has nothing. The Land Development Code section was wrapped up last month. The Town Council has scheduled a Special Meeting for March 5, 2024 at 6 PM for the Zoning Board to present Article 2 to the Town Council for their approval and adoption. Article 2 is for the day-to-day operations, building permits, zoning information site plans, etc..  
Toole – we don't have to review anything more until after the March 5<sup>th</sup> Special Meeting?  
Kennedy – correct. Not sure which section he will have ready to tackle in the March Zoning Meeting yet. Technical and special uses items are most of what's left. Town Council has not prioritized this yet. Some need to be addressed regardless as we deal with these on a day-to-day basis. Standard site plan review and such. A few were brought up int the Council Meetings.

Mobile food vendors, medical marijuana establishment, sale of alcoholic beverages, etc. Typical still that the last few decades have shown a use of this. Also, car lots, we need guided principals for this type of business also, if they wish to come to Town to open business.

Toole – what should we hit first?

Kennedy – technical provisions need to be clear. Maybe Article 1 and who's responsible for what.

Burres – update from the Tree Committee?

Kennedy – he spoke to a Tree Board member this week and next Thursday is their next meeting and workshop.

Toole – people are taking down trees on their own property, can they make a provision in the ORD if the limbs and branches do not be picked up by the Town. Nothing too large. Tried to minimize this down to smaller limbs and branches. Thinks Waste Pro should be doing this and not the Town when we don't have to.

Kennedy – agrees. The Town should not do this at all. Waste Pro should do this.

Toole – can we put this in the Tree ORD?

Burres – ORD is for preservation and the debris pick-up should be in the Code ORD?

Kennedy – we can take a look at it.

Toole – Mayor said we could do this in the past and it was a one time burn deal and it's escalated to everyone.

Washington – get Code Enforcement involved.

Kennedy – Code Enforcement Officer does don't want to be the Officer anymore.

Washington – asked Toole to get with the Mayor and ask him.

Toole – the company should do the cleanup.

Washington – a tree company will cut this up and mulch it. When we get to this section in the Tree ORD, we will address this.

Burres – Waste Management section should have these addresses, possibly not the Tree ORD.

Washington – Tree Board Meeting and Workshop is next Thursday, 2/22/24 at 6 PM. Please come to address your questions.

**1. Review of the proposed Land Development Code – None.**

**10. PUBLIC COMMENT – None.**

**11. ADJOURNED: 6:15 PM.**